

# TOWN OF GRANVILLE

*Building Department  
PO Box 247, 707 Main Road  
Granville, MA 01034*

*Email: [Buildinginspector@townofgranville.org](mailto:Buildinginspector@townofgranville.org)*

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## TENT REQUIREMENTS

### TENTS / SAFETY

Tents (with sides) that are 400 square feet or less and Tent Canopy's (without sides) that are 700 square feet or less **DO NOT** require a building permit, **BUT**, they do need to be fire resistance.

Tents that are more than 400 square feet and Tent Canopy's that are more than 700 square feet **DO REQUIRE A TENT PERMIT** filed through the Building Department. Please complete the application that follows. A certificate of fire resistance from the tent manufacturer is required and must be submitted with the permit application. The permit fee is \$60.00

#### Exceptions:

1. Tents used exclusively for recreational camping purposes
2. Tents open on all sides which comply with all of the following:
  - 2.1 Individual tents having a maximum size of 700 square feet (65 m<sup>2</sup>)
  - 2.2 The aggregate area of multiple tents placed side by side without a fire break clearance of 12 feet (3658 mm), not exceeding 700 square feet (65 m<sup>2</sup>) total.
  - 2.3 A minimum clearance of 12 feet (3658 mm) to all structures and other tents.

Permit Fee: \$60.00

# TOWN OF GRANVILLE

## TENT PERMIT

Permit #: \_\_\_\_\_  
Date Issued: \_\_\_\_\_  
Fee: \$ 60.00/ tent

### OWNER/APPLICANT/INSTALLER INFORMATION

Names(s) of Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_  
Owner's Address: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_  
Applicant's Address: \_\_\_\_\_  
Applicant's Email: \_\_\_\_\_

Installer: \_\_\_\_\_ Phone: \_\_\_\_\_  
Installer's Address: \_\_\_\_\_

### TENT & EVENT INFORMATION

Location of Tent \_\_\_\_\_  
Map # \_\_\_\_\_ Parcel # \_\_\_\_\_

Date up: \_\_\_\_\_ Event Date: \_\_\_\_\_ Date Down: \_\_\_\_\_

Dimensions of Tent (L x W x H) \_\_\_\_\_ Square footage of Tent: \_\_\_\_\_

Function or Event: \_\_\_\_\_

Event Time & Duration: \_\_\_\_\_ Approx. number of people: \_\_\_\_\_

**If YES to any of the items below, please show on the sketch plan to be submitted with this application:** (an electrical permit **may** also have to be pulled by a licensed electrician)

Generator used with tent (yes/no): \_\_\_\_\_ Heat or A/C in tent (yes/no): \_\_\_\_\_  
Separate Restrooms avail (yes/no): \_\_\_\_\_ Lighting inside tent (yes/no) \_\_\_\_\_

Parking On-site or Other (if Other please describe): \_\_\_\_\_

Owner Signature \_\_\_\_\_ Applicant/Installer Signature \_\_\_\_\_

### Materials to be submitted with this application:

- Sketch showing location of tent(s) on the lot with emergency egress points marked
- Flame Resistant Certificate
- Liability Insurance Certificate
- Floor Plan showing tables and chairs and including aisle widths
- Tents with closed sides please provide floor plan with emergency lighting and exit signs
- Tents being used for cooking, please provide site plan and floor plan with fire extinguishers

Approved by Building Commissioner/Inspector

\_\_\_\_\_ Date: \_\_\_\_\_