

Town of Granville

Building Department

Email: Buildinginspector@townofgranville.org

TENT REQUIREMENTS

TENTS / SAFETY

Tents (with sides) that are 400 square feet or less and Tent Canopy's (without sides) that are 700 square feet or less **DO NOT** require a building permit, **BUT**, they need to be fire resistance.

Tents that are more than 400 square feet and Canopy's that are more than 700 square feet **DO** require a permit filed through the Building Department. The applications are available at the Building Department or use the application that follows. A certificate of fire resistance is required and a fee is required. The fee is determined at the time of submittal.

Code Requirements

With the spring, summer and fall seasons and the history of New England weather has demonstrated that weather patterns change almost instantaneously in this region. With special events, graduations and wedding season and fall festivals, many people will erect tents to help shield guests from certain weather and hot sun. This notice is intended to remind residents of the need for permits for certain types of tents.

In accordance with the Ninth Edition of the Building Code, Section 3103.1 of the 2015 International Building Code IBC establishes criterion for *temporary structures*, directing the reader to the International Fire Code (IFC) for specific requirements pertaining to the use of *temporary tents*.

The IFC defines a TENT as a structure, enclosure or shelter, with or without sidewalls or drops, constructed of fabric or pliable material supported by any manner except by air or the contents that it protects.

IFC Section 2403.2 establishes that tents and membrane structures having an area in excess of 400 square feet (37 m²) shall not be erected, operated or maintained for any

purpose without first obtaining a permit and approval. The section continues to allow certain exceptions to this requirement as follows:

Exceptions:

1. Tents used exclusively for recreational camping purposes
2. Tents open on all sides which comply with all of the following:
 - 2.1 Individual tents having a maximum size of 700 square feet (65 m²)
 - 2.2 The aggregate area of multiple tents placed side by side without a fire break clearance of 12 feet (3658 mm), not exceeding 700 square feet (65 m²) total.
 - 2.3 A minimum clearance of 12 feet (3658 mm) to all structures and other tents.

Permit Fee: \$60.00

TOWN OF GRANVILLE

TENT PERMIT

Permit #: _____
Date Issued: _____
Fee: \$ _____

OWNER/APPLICANT/INSTALLER INFORMATION

Names(s) of Property Owner: _____ Phone: _____
Owner's Address: _____

Name of Applicant: _____ Phone: _____
Applicant's Address: _____
Applicant's Email: _____

Installer: _____ Phone: _____
Installer's Address: _____

TENT & EVENT INFORMATION

Location of Tent _____ Map # _____ Parcel # _____
Date up: _____ Event Date: _____ Date Down: _____
Dimensions of Tent (L x W x H) _____ Square footage of Tent: _____
Type of Construction: Rope & Pole _____ Pipe Frame _____ Other (specify) _____
Type of Function or Event: _____
Event Time & Duration: _____ Approx. number of people: _____

If YES to any of the items below, please show on the sketch plan to be submitted with this application: (an electrical permit may also have to be pulled by a licensed electrician)

Generator used with tent (yes/no): _____ Heat or A/C in tent (yes/no): _____
Separate Restrooms avail (yes/no): _____ Lighting inside tent (yes/no) _____

Parking On-site or Other (if Other please describe): _____

Owner Signature

Applicant/Installer Signature

Approved by Building Commissioner/Inspector

Approved by Treasurer/Collector

Materials to be submitted with this application:

- ☐ Sketch showing location of tent(s) on the lot with emergency egress points marked
- ☐ Flame Resistant Certificate
- ☐ Liability Insurance Certificate
- ☐ Floor Plan showing tables and chairs and including aisle widths
- ☐ Tents with closed sides please provide floor plan with emergency lighting and exit signs
- ☐ Tents being used for cooking, please provide site plan and floor plan with fire extinguishers

