



TOWN OF GRANVILLE

707 Main Road

P.O. Box 247

Granville, MA 01034

(413) 357-8585 Ext. 0 (phone)

(413) 357-6002 (fax)

OFFICE OF THE SELECTBOARD

APPLICATION FOR USE OF THE OLD MEETING HOUSE

683 Main Road,

Mail to : PO Box 247

Granville, MA 01034

Rental fee: \$250.00 (includes \$50.00 cleaning fee)

Security deposit: \$200.00

Additional fees will be charged for any damage to the building or property, for any extensive cleaning that is required, or if trash is left in the building or on the premises.

There is absolutely NO SMOKING permitted in the building at any time. No lit candles are allowed in the building. Wine and beer one day host licenses may be secured through the Granville Selectboard.

Make check for \$450.00 payable to Town of Granville and mail along with this application and release to the Town of Granville, PO Box 247, Granville, MA 01034. Keys are picked up and returned to the Granville Town Hall, 707 Main Road. Provided that no additional charges are accrued, the security deposit of \$200.00 will be returned to you following the event. If there are any questions, please call the Town Hall at 413-357-8585 Ext. 0. Thank you

Name of Host/ applicant: _____

Address: _____

Phone numbers: _____ home _____ cell

Email address: _____

Date of Event: _____

Type of Event: _____

TOWN OF GRANVILLE
Release of Claims, Indemnity and Hold Harmless Agreement

I, _____, in consideration of the opportunity to hold an event or party (the "Event") in the common rooms and areas of the Old Meeting House (the "House"), do hereby relieve the Town of Granville (the "Town"), and any employee, agent, official, or representative of the Town including without limitation its Historical Commission, of any and all liability for any and all claims, actions, causes of action, demands, damages, costs, loss of services, expenses and compensation which I may have as the result of my hosting of the Event and all activities related thereto, including without limitation the liability known as "social host liability." I therefore host the Event assuming all risk of injury to any person or property arising from my role as host, agree that I, and not the Town, am the host of the Event, and assume and agree to pay all medical costs or property damage costs occasioned by the Event and release the Town and its officials and employees from and against all claims, damages, injuries or causes of action which I or my heirs, executors, or administrators may have in connection with the Event. Furthermore, I hereby agree to protect the Town and its successors, employees, servants, attorneys and agents against any claim for damages, compensation or otherwise arising out of or resulting from any injury to or death of any person or damage to any property in connection with the Event and to INDEMNIFY, reimburse or make good to the Town or its officers, employees, servants and agents any loss or damage or costs, including attorneys' fees, which the Town or its representatives may have to pay if any claims or litigation arises from the Event.

I hereby further covenant for myself, my successors and assigns not to sue the Town, its officers, employees, servants, attorneys, and agents, on account of any such claim, demand or liability.

I hereby further agree to conduct the Event in accordance with the House policies regarding such events, which are attached hereto as Exhibit A and incorporated herein, and the specific requirements, if any, with respect to this Event, which are attached hereto as Exhibit B and incorporated herein.

Witness my hand and seal this _____ day of _____ 20____.

Event Host Name

Event Host Signature

Witness Name

Witness Signature

Town of Granville, Old Meeting House Rental
Exhibit A:

- The Host shall at all times safely guard the OMH property from injury or loss in connection with this Agreement and that of adjacent property from damage.
- Host shall notify the town of any damage and replace or make good any such damage, loss or injury.
- The Host shall clean the OMH and restore it to its original condition upon completion of the event, this includes stacking the chairs and tables as illustrated.
- The Host will dispose of all trash generated by the event in a timely manner.
- The occupancy limit at the OMH is 200 and the Host will not allow more than that number at any time on the premises.
- **NO** nails, screws, tacks, hooks, eyes, hangers, tape, or any type of adhesive may be adhered to the walls, or woodwork of the Old Meeting House.
- **DO NOT** attach decorations to the walls or trim in the OMH.
- If police are required to keep order, the Host will be paying them the going rate for outside detail work.
- The Host will place the three "No Parking" signs on the lawn and will not allow guests to park on the lawn.
- Keys for the OMH may be picked up the day before the event and returned the day after, unless other arrangements are made.
- Town sponsored events shall have rental priority.
- Town sponsored events shall not be charged for use of the building but will be responsible for cleaning, locking, etc.
- The Town reserves the right to deny use of the building for activities it believes are unsafe or not in keeping with the use of the building as a Town Historical Building.
- Full payment is required. The deposit will be returned if all conditions are met.
- There is absolutely **NO SMOKING** permitted in the building at any time. No lit candles are allowed in the building.
- The Kitchen and Main Hall are available for use, however, there is **NO ADMITTANCE** to the balcony.
- Parking is available at the Town Hall and very limited along Trumble Lane in the rear of the building.
- All youth events must be chaperoned.
- There is no phone at the OMH.



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OFFICE OF THE SELECTBOARD

Request For Permission to Serve Alcohol at Old Meeting House

Fee: \$100.00

Requestor Name: _____

Address: _____

Phone#: _____ Alt. Phone #: _____

Date of Event: _____ Description of Event _____

What are you planning to serve?

- ☐ All Alcoholic Beverages
- ☐ Malt Beverages Only
- ☐ Wines and Malt Beverages Only
- ☐ Wine Only

Please attach proof of insurance naming the Town of Granville as additionally insured with limits of at least \$1,000,000.00.

Signature _____ Date _____

Selectboard Review: ☐ Approved ☐ Denied

_____ Date _____

Additional Conditions (if any):
